

# Tuition fee reduction based on academic achievement



Can be requested only for the fall semester!





# Tuition fee reduction based on the credits taken

Deadline to submit request: January 10, 2025

## In which cases am I eligible to request?

- I submitted the request within the deadline
- I have paid the first instalment of the tuition fee (40 %)
- I have at least two active and closed semesters at the UPPF within the same student's legal status by the time of submitting the request
- I plan to register 18 or less credits in the given semester. (In case you are not completely sure if you will register 18 or less credits, it is still better to submit the request and in case your credits will exceed 18, the request will simply be considered invalid. However, if you only decide after the subject registration, it would already be too late to submit the request.)
- Previously I used this type of reduction maximum once.
- I don't have any expired, unsettled debt towards the University
- I have not been involved in cheating in an examination

## What are the rate bands of this reduction?

- 0-6 credits → 50%
- 7-12 credits → 30%
- 13-18 kredit → 10%
- more than 18 credits → 0%

## Where can I submit the request?

Neptun

**IMPORTANT:** If I register additional subjects during the semester, the rate of the reduction will change! If the total number of my registered credits exceeds 18, I will lose the reduction!





# Tuition fee reduction based on social needs

Deadline to submit request: January 10, 2025

## In which cases am I eligible to request?

- I submitted the request within the deadline
- I have paid the first instalment of the tuition fee (40 %)
- **In the one year preceding the submitting of the request** unexpected circumstances appeared in my living conditions that are worthy of special consideration
- I don't have any expired, unsettled debt towards the University
- I have not been involved in cheating in an examination

## What are the rate bands of this reduction?

- Based on the proposal of the Educational Committee **between 0 – 70%**

## Where can I submit the request?

Neptun





# Tuition fee reduction based on progress of studies and student excellence

I can find the request form [HERE](#)



Deadline to submit request: January 10, 2025

## In which cases am I eligible to request?

- I submitted the request within the deadline, certified by all organizational units that are competent in the justification of the elements of the application
- I have paid the first instalment of the tuition fee (40 %) and I do not participate in the Stipendium Hungaricum or other scholarship program
- I have at least two closed active semesters at the Faculty within the same student status prior to submitting this request and the mathematical average of the corrected credit index values coming from my completions at the Faculty in these two semesters exceed 2,0
- I justifiably gain points in the following elements on the application form: Progress of studies based on the curriculum, Average based on Corrected Credit Index, Professional or scientific activity, Public/community/ enrolment support activities.
- I don't have any expired, unsettled debt towards the University
- I have not been involved in cheating in an examination

## What are the rate bands of this reduction (based on the number of points gained)?

- The top first quarter of students                      60%
- The third quarter of students                              45%
- The second quarter of students                              30%
- The bottom quarter of eligible students                      15%

## Where can I submit the request?

- In e-mail / on paper to my administrative officer



# How to submit my request?

## Preparations

- Paying the first instalment of the tuition fee
- Filling out the request, collecting the supporting documents

## Submitting the request

- **Deadline of other tuition fee related requests: January 10, 2025**
- **After the deadline maximum within 7 calendar days by paying late fee!**
- In the electronic way determined by RO
- Deadline for correction in case of incomplete requests (failing to correct the request will result in the rejection of the request)

## Decision

## Appeal

- Only in case of a breach of law or regulation of the University
- Within 15 days from receiving the resolution on the decision
- Secondary Educational Committee carries out the procedure

# Where can I get information on the details?



We call your attention the information in this document are incomplete!

For further details, please read the **Dean's Order no. 6/2022 (May 4)** on the website of the Registrar's Office under „[Codes and guidelines](#)”!

Should you have any further question, please turn to your administrative officer at the Registrar's Office by phone, e-mail or in person!

You can find the contacts of the administrative officers on the website of the Registrar's Office under „[Staff](#)”.

